

WARREN COUNTY BOARD OF ETHICS
FEBRUARY 9, 2023

Board of Ethics Members PRESENT:

Officer/Employee of Warren County:

- Member - Robert Iusi, Director, Warren County Probation
- Alternate Member - Diana Palmer, Glens Falls City Common Council
- Members of the Public - George Armstrong, James McEnaney, Jr.
- Alternate Members - Peter Aust, Sean Dion

Board of Ethics Members ABSENT:

Members of the Public - Ash Anand, John W. Bishop

GUESTS:

Larry Elmen, Warren County Attorney
Amanda Allen, Clerk of the Board
Tammie DeLorenzo, Assistant to the County Administrator
Leslie Lovelace, Secretary to the Clerk of the Board

Please note, the following contains a summarization of the February 9, 2023 meeting of the Warren County Ethics Board; the meeting in its entirety can be viewed on the Warren County website using the following link: <https://warrencountyny.gov>

Copies of the meeting agenda were distributed; a copy of the agenda is on file with the meeting minutes.

Commencing the agenda review as follows:

- I. Call to Order by Chair - Meeting called to order by Robert Iusi, *Director, Warren County Probation*, at 2:06 p.m.
- II. Roll Call - Roll called; quorum was established.
- III. Opening Statement by Chair - Mr. Iusi extended his appreciation to the members for their participation.
- IV. Reading and Motion to Approve Minutes from January 25, 2023 meeting - Motion was made by Mr. Armstrong, seconded by Ms. Palmer and carried by a unanimous vote of those present (*Messrs. Anand and Bishop absent*).
- V. Privilege of the Floor - There was no one present wishing to speak.
- VI. Public Comment - There was no one present wishing to speak.
- VII. Old Business:
 - a. Item #1: JM.dated.12.12.2022.MC (*Tabled by unanimous vote at January 25, 2023 meeting*).
 - i. Actions Available: Motion to take up discussion or table for future meeting
 - ii. Motion for executive session to address a matter listed by Public Officer Law section 105(1)(f) *Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation*

Motion was made by Mr. McEnaney and seconded by Mr. Armstrong to enter into executive session pursuant to Section 105(1)(f) of the Public Officer's Law. Larry Elmen, *County Attorney*, suggested adding New Business Item #3 Matter of Potential Interest, and discussion of specific individuals who had not filed a Financial Disclosure Statement as of February 1, 2023 and February 9, 2023.

Motion was made by Mr. Aust, seconded by Mr. McEnaney and carried by a unanimous vote of those present (*Messrs. Anand and Bishop absent*) to enter into executive session pursuant to Section 105(1)(f) of the Public Officer's Law to discuss Old Business Item #1, New Business Item #3 and discussion of specific individuals who had not filed a Financial Disclosure Statement as of February 1, 2023 and February 9, 2023.

Executive session was held from 2:09 p.m. until 2:39 p.m.

Upon reconvening, Mr. Iusi noted that no action had been taken.

Motion was made by Mr. Aust, seconded by Mr. McEnaney and carried by a unanimous vote of those present (*Messrs. Anand and Bishop absent*) to accept complaint JM.dated.12.12.2022.MC and move forward.

VIII. New Business:

- a. Item #1 Outside Interest Form, dated June 22, 2022 - Item was not discussed.
- b. Item #2 Outside Interest Form, dated July 15, 2022 - Item was not discussed.
- c. Item #3 Matter of Potential Interest - Item was discussed earlier in meeting.
 - i. Motion for executive session to address matter listed by Public Officer Law section 105(1)(f) Matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation

IX. Discussion Items:

- a. Item #1: 2023 Financial Disclosure Statements
 - i. Code of Ethics, Section 7 (2): Time and Place of Filing - Mr. Elmen apprised to date there were two individuals that had not completed the Financial Disclosure Statement and no action would be taken by the Board at this time against those individuals.
 1. February 14, 2023: Complete List of Filings to BOE
 2. Late of Missing Submissions. February 1, 2023 Letter to BOE Members
 - ii. Standing Rules and Procedures, paragraph 3: annual Review of FDS - Mr. Elmen informed copies of the Financial Disclosure Statements were available in the County Attorney's Office for review, indicating he encouraged members to refer to the Standing Rules and Procedures during review should they have any questions or concerns, noting in particular the sections in Items 4 and 5. He added that deficiencies or any necessary changes would be discussed at the next meeting.
 1. February 14th: Initial Review of all FDS
 2. April 1st: Final Review
 3. May 1st: Verify compliance to Board of Supervisors
 4. Paragraph 3(d) & (e): BOE action on Failures to File
 5. Paragraph 3(f)-(I): Review and Action on Individual FDS

X. Second Public Comment - There was no one present to speak.

XI. Privilege of the Floor - Mr. Aust commended Messrs. Iusi and Elmen for excellent communication with County employees for timely submission of the Financial Disclosure Statements.

XII. Scheduling Next Meeting - Meeting was scheduled by the Board on March 13, 2023 at 10:00 a.m.

As there was no further business to come before the Warren County Board of Ethics, on motion by Ms. Palmer, seconded by Mr. Armstrong and carried by a unanimous vote of those present (*Messrs. Anand and Bishop absent*), Mr. Iusi adjourned the meeting at 2:46 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board