

# WARREN COUNTY TREASURER

**Michael R. Swan**  
County Treasurer

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Deputy Treasurer

To: All Supervisors

From: Michael R. Swan, Treasurer

Date: August 25, 2020

Subject: Budget Analysis Report

## **Budget Analysis Report**

The purpose of the monthly budget analysis report is to make the County Supervisors and Administration aware of certain issues that may present a problem in the near future or are currently a problem. It is important that appropriate action be taken to address these issues or concerns before they become a problem.

### **Revenues**

#### **Social Services**

The County did not receive any Social Service settlements in the month of May, 2020 and have not received anything in June, 2020 as of the date of this report. We have been notified by the State that monthly settlements are being held until they undergo an “enhanced review process”. The State could not provide a date when payments will be released. As a reference point we received \$673,509 in May, 2019 and \$2,038,621 in June, 2019. **The County has only received \$576,451 from the State since the Budget Analysis report for May, 2020.**

#### **County Clerk**

**County Clerk Fees** – As of June 30, the department has received \$638,970 in County Clerk Fees in 2019 and \$505,460 in 2020 which is a decrease of 21%. It should be noted that the 2020 amount is at 40% of the budget for this account so the actual revenue received is behind the budget which is attributable to State shutdown. **The County Clerk did not have the July amounts available as of the date of this report.**

**Mortgage Tax** – As of July 31, the department has received 797,238 in Mortgage Tax in 2019 and \$1,206,352 in 2020 which is an increase of 51%. It should be noted that the 2020 amount is at 63% of the budget for this account so the actual revenue received is on target to exceed the budget. This variance was caused by the State Legislature failing to authorize a portion of the County’s mortgage recording tax which expired on December 1<sup>st</sup>, 2018. The State Legislature approved the additional mortgage tax in 2019 and it was imposed with an effective date of April 1, 2019.

**Automobile Use Tax** – As of July 31, the department has received \$248,181 in Automobile Use Tax in 2019 and \$213,943 in 2020 which is a decrease of 14%. It should be noted that the 2020 amount is through June and is at 44% of the budget for this account, so the actual revenue amount received is below the budget.

#### **County Treasurer**

**Sales Tax** – It has been noted that we have collected \$2,210,993 less in sales taxes through July, 2020 than we did through July, 2019 which is a 7.3% decrease which is related to the State shutdown. The County is \$1,740,213 below the revenue budget and \$817,900 below the Distribution of Sales Tax expenditure budget for a net budget loss of \$922,313.

**VLT/Tribal Compact Moneys (Casino)** – We have not received our 4<sup>th</sup> quarter payment from the State as of the date of this report. We typically receive this payment in April. We have estimated the payment to be \$88,841. We have contacted the NYS Gaming Commission and they noted that they have not yet received the payment from the Mohawk Indians. We have also not received any payments for 2020 which is budgeted for \$420,000.

## Tourism

**Occupancy Tax** – The department has collected \$518,569 less in occupancy taxes as of July 31, 2020 than we did as of July 31, 2019 which is a 44% decrease and is attributable to the State shutdown.

## Sheriff's Correction Division

**Jail Services, Other Government** – As of July 31, the department has received \$164,175 in Jail Services, Other Government in 2019 and \$28,150 in 2020 which is a decrease of 83%. It should be noted that the 2020 amount is through June and is at 14% of the budget for this account, so the actual revenue amount received is significantly below the budgeted amount of \$200,000.

## Building & Fire Code

**Building Permits** – As of July 31, the department received \$137,234 in building permits in 2019 and \$86,605 in 2020 which is a decrease of 37%. It should be noted that the 2020 amount is at 43% of the budget for this account so that actual revenue received is significantly below the budgeted amount of \$202,000 which is attributable to the State shutdown.

## Health Services

**Home Nursing Charges** – As of July 31, the department has received \$1,867,419 in Home Nursing Charges in 2019 and \$1,433,219 in 2020 which is a decrease of 23%. It should be noted that the 2020 amount is through June and is at 34% of the budget for this account, so the actual revenue amount received is below the budget.

## **Expenditures**

Please see the attached Budget Exception report which summarizes budgeted expenditure line items where there is currently a problem or there may be a problem in the future. We are reporting on an exception basis only.

## Capital Projects

Departments should be reviewing their capital projects to make sure that they are closed soon after completion of the project. The following are capital projects where there has not been any recent activity and a determination should be made by the responsible department whether or not the project should be closed. Responsible departments should also determine if any outstanding State/Federal receivables associated with their projects are collectable and if not, they will have to be written off and a funding source will have to be identified for the costs not reimbursed by State/Federal government. **DPW is acting on these projects at their August 25, 2020 Committee meeting.**

<u>Department of Public Works</u>	<u>Date of Last Activity</u>	<u>Cash</u>	<u>State/Federal Receivable</u>	<u>Deposit with Other Govt</u>
H199 - Corinth Road	5/2016	100,508	22,119	-
H200 - Quaker Road Signal Imp	12/2013	-	11,283	-
H219 - RR Track Restoration	5/2009	-	534	125,000
H258 - Tannery Bridge over Stony Creek	8/2010	-	63,791	-
H355 - Municipal Cntr Security Renovation	10/2016	-	-	-
H361 - Brant Lake Lower Dam	12/2015	-	-	-

### Notes:

1. H200 – Quaker Road Signal Imp – There is a liability back to the General Fund that is not funded for \$136,647 which will need funding before it can be repaid and the project closed.
2. H219 – RR Track Restoration – The Treasurer's Office has made numerous requests to DPW over the years to obtain an accounting from the State for the \$125,000 deposit that was made to the State without any success. We need some sort of documentation from the State showing that they spent the County's money on this project.

## County Debt Balances

The following shows the County's current debt outstanding as of July 31, 2020 along with ending debt balances for future years:

	Current	End of 2020				2024-	2029-	2034-
	Balance	Balance	2021	2022	2023	2028	2033	2038
<b>Bonds</b>								
Pub Safety Bldg & Com Upgrade	3,240,000	3,240,000	2,165,000	1,085,000	-	-	-	-
Recovery Act Bonds, Various Proj	13,070,000	12,305,000	11,630,000	10,935,000	10,205,000	6,110,000	1,140,000	-
Court Expansion - 2015	6,625,000	6,625,000	6,260,000	5,890,000	5,510,000	3,445,000	1,055,000	-
Court Expansion - 2017	7,390,000	7,390,000	7,030,000	6,665,000	6,290,000	4,295,000	2,040,000	-
SUNY Adirondack NSTEM - 2017	5,010,000	5,010,000	4,765,000	4,515,000	4,260,000	2,905,000	1,380,000	-
<b>Capital Leases</b>								
Municipal Center Energy Project	781,028	539,914	279,884	-	-	-	-	-
Countryside Adult Home Energy Proj	52,291	37,615	7,630	-	-	-	-	-
<b>Total Outstanding</b>	<b>36,168,319</b>	<b>35,147,529</b>	<b>32,137,515</b>	<b>29,090,000</b>	<b>26,265,000</b>	<b>16,755,000</b>	<b>5,615,000</b>	<b>-</b>

Again, we invite comments from Supervisors and department heads to expand this into a more useful management tool in these critical financial times.